Scholarship Committee Mid-Year Report, CALA 2016

Your Name: Ping, Fu (Chair)
Email: Ping.Fu@cwu.edu
Committee Name: CALA Scholarship Committee
Committee Roster:
Fu, Ping (Chair)
Xiao, Daniel (Co-chair)
Xu, Amanda (Member)
Xu, Qinghua (Member)
Wang, Alison (Member)

Committee Charge:
• To determine the winner(s) of the scholarship award(s).
• To inform CALA President, Executive Director, and the Board of Directors of the Committee's decision.

Tasks Completed:
• Updated the Scholarship Committee chapter for the CALA’s Handbook.
• Verified the scholarship awards for 2017.
• Reviewed the documentations pertaining to application requirements and procedures, and gathered all the ALA-accredited library schools email addresses for the forthcoming announcement.

Goals and Objectives Accomplished:
• Reviewed and familiarized the documentations and procedures; ready to move on the next step.

Goals and Objectives to Be Completed:
• January 2017 — a) Post the CALA scholarship announcement with links to application and reference forms on the CALA website; b) Sent out the CALA scholarship announcement to the accredited library schools in the United States and Canada. Sent out the announcement to Chinese student organizations if necessary.
• February 2017 — Sent out a follow-up reminder.
• March 5, 2017 application deadline.
• April — Reviews applications.
• May — a) Recommends scholarship recipients to CALA President, Executive Director, and the Board for their final approval; b) Informs recipients of their award status. Confirms recipients' acceptance of the award. Send the congratulation letter to four scholarship recipients and rejection letters to all the other applicants; c) Posts announcement of the scholarship recipients to the CALA membership by email and on the CALA website.

Budget Requirements or Reimbursement Requests (if any):
Budget required for the following four scholarship: CALA Scholarship of Library and Information Science, Huang Tso-ping and Wu Yao-yu Scholarship Memorial Fund, Sheila Suen Lai Scholarship of Library and Information Science, and Lisa Zhao Scholarship Fund.
If there are any additional budgets requested by the previous committees, please reserve the budgets for the current committee also. It is very likely that we may utilize those budgets too.

**Questions/Comments/Suggestions for the Board (if any):**
We propose that the Board confirm the types of scholarship awards available for the new fiscal year when the new chair accepts the position. This may help reduce the confirming time.

**Summary Paragraph:** In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.

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We figured out a way to communicate online among members including an overseas’ member. It is a great platform thank to Amanda Xu’s offering. Confirming about the availability of scholarship took us some time plus the fact that both the Chair and the Co-chair were travelling in China. Communication was not easy. But we are ready for actions in January when students are coming back from the holiday.