2016 CALA Mid-Year Committee Report

Your Name: Leping He
Email: leping.he@asu.edu
Committee Name: CALA Awards Committee (2016-2017)

Committee Roster:

- Yongyi Song, Co-Chair vsong2@exchange.calstatela.edu (California State University, Los Angeles)
- Leping He Co-Chair leping.he@asu.edu (Arizona State University)
- Mary Wu mwu@rwu.edu (Roger Williams University)
- Sun Li lisun@rutgers.edu (Rutgers University)
- Sharon Yang yangs@rider.edu (Rider University)

Committee Charge:
To select and recommend a recipient for the Distinguished Service Award of the Chinese American Librarians Association (CALA) in accordance to the criteria and guidelines established by the Board. In case of special circumstances, including but not limited to no award, disputes, and cases involving conflicts of interest, the Board of Directors shall make the final decision on the award(s).

Tasks Completed:

- Reviewed the Committee’s roles and responsibilities and made updates as necessary,
- Looked at the Action Plan of the Committee and developed new timelines for the 2016-2017 Committee activities,
- Forwarded the updated Committee documents to CALA Handbook Committee.

Goals and Objectives Accomplished:

- Reviewed Goals and Action Plan and developed new timelines and guidelines for the Committee to follow.

Goals and Objectives to Be Completed:
- Call for nominations for the award recipient by posting “Call for Nominations” on CALA listserv and the website,
- Solicit, receive and review nomination documentation,
- Review all nomination materials submitted, discuss and select the winner,
- Present recommendation of the award recipient to the President and the Executive director for forwarding to the Board for approval,
- Notify the award recipients by posting the recipient list in the CALA Newsletter, on CALA listserv and website. And inform the Handbook of Officers Committee any revisions.

**Budget Requirements or Reimbursement Requests (if any):**

- $500

**Questions/Comments/Suggestions for the Board (if any):**

None

**Summary Paragraph:** In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.

The 2016-2017 CALA Awards Committee reviewed its Action Plan with 3 specific goals based on Goals set out in the CALA 2020 Strategic Plan. The Committee reviewed its documentation, made updates and forwarded to the CALA Handbook Committee. The Committee also created a timeline for its tasks which will start January 2.