Committee Name:
Jing Liao Award for the Best Research in All Media Committee

Committee Roster:
Heather Cai (heather.cai@mcgill.ca), Chair, McGill University
Yijun Gao (yjgao@dom.edu), Dominican University
Anna Ren (annawu@northwestern.edu), Northwestern University
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Sharon Yang (yangs@rider.edu), Rider University

Committee Charge:
1. Review Committee Handbook.
2. Solicit and evaluate applications; select and announce a winner.
3. Incorporate Jing Liao Award Committee mandate in the CALA 2020 Strategic Plan.
4. Promote the award.
5. Collaborate with other committees/taskforces.
6. Follow up with Executive Committee and CALA Treasurer on various issues.

Tasks Completed According to the Five Goals Outlined in the CALA 2015 Strategic Plan if Applicable and Please Be Specific:

- Goal 1. Strive for Organizational Excellence.

Set up Committee goals and assigned tasks
In light of the CALA 2015 Strategic Plan, the Committee discussed and identified its initial annual goals, which were then finalized and submitted to the CALA President. Each committee member was asked to lead at least one goal.

Contributed to the CALA’s general mission and strategic plan
Two committee members participated in two CALA Town Hall Meetings for CALA 2020 Strategic Planning respectively. Through one of them, the Committee proposed that the mandate of the Jing Liao Award Committee be added to the CALA 2020 Strategic Plan. The Committee tried to incorporate its mandate into the CALA 2020 Strategic Plan, however, the current strategic plan does not contain a suitable action area for award committees to incorporate their mandates, and so the Committee adjusted its initial expectation for this goal. We suggest that next committee revisit this goal. Another Committee member suggested that CALA establish effective mechanisms to promote collaborations among CALA committees and to assess CALA committees’ works. These suggestions were later adopted by the CALA Executive Committee (EC).

- Goal 2. Become a Leader in Global Reach Initiatives.
  N/A

- Goal 3. Enhance Services to CALA Membership.

Proposed and initiated Jing Liao Supplemental Fund
The Jing Liao Award currently grants $500 per year to honor the author(s) of an outstanding research work published in the previous year. In review of the setup of the award, the 2013-2014 Jing Liao Award Committee identified the need for an increase of the amount to make attending the CALA...
annual award banquet at ALA annual conference more affordable for the winners, especially if there is no other source of funding available to the individuals.

The Committee has made a great effort on initiating the Jing Liao Supplemental Fund. With input from Vickie Fu Doll, the immediate past co-chair of the Committee, who successfully solicited from four vendors to each verbally agree to an annual donation of $500, and Prof. Zongqi Cai, the donor of the Jing Liao Memorial Fund, the Committee discussed in-depth the framework of the Fund and submitted a proposal on November 17 to the CALA Executive Committee through Carol Gee, the CALA President.

The Proposal was approved by the EC and converted to a Memorandum of Agreement (MOA) by the CALA’s lawyer. At a request, the Committee translated the MOA into Chinese, which was used to help Chinese vendors to understand the terms of the MOA in English. The Chinese MOA has been approved by EC recently. We are in the process of getting the vendors to sign the MOA.

Proposed name change of the Award
The Committee submitted a proposal for a change to the name of the Award, to be read “Jing Liao Award for the Best Research”. This proposal was initially submitted in June 2014 as part of the 2013-2014 Jing Liao Award Committee’s annual report. The new 2014-2015 Committee reviewed and discussed the above proposal. The Committee believes that this change is meaningful in the following ways:
• It emphasizes on content rather than media;
• It reduces unnecessary/potential confusions;
• It conveys a succinct message – it is all about “Best Research”, and
• It follows common naming practice.

The Committee sought the donor’s opinion regarding the name change and he agreed to the proposal. The proposal was approved by the EC as of February 10, 2015. The name change affects both the name of the award and the name of the Committee. The new name will be used beginning the next Committee term (2015-2016).

Requested for framed certificates
At the Committee’s request, EC has agreed to frame the certificates for all monetary awardees, including Jing Liao Awardees, as of Oct. 22, 2014. The Committee also provided feedback on the design of Jing Liao Award certificate, which was later used as a template for all CALA awards.

Followed up with CALA Treasurer about Jing Liao Memorial Fund
The Committee contacted the CALA Treasurer about the exact date when check #665 was cashed by the 2014 award recipient and received an answer.

The Committee followed up with the CALA Treasurer and the President about investment of the Jing Liao Memorial Fund, the Committee’s role in fund management, and inquired information about how other funds are managed. The Committee communicated between the donor and the EC about fund investment. Currently, it is under EC/Treasurer’s investigation as to which mutual fund to invest.

• Goal 4. Provide Educational Opportunities.
N/A

N/A

Goals and Objectives Completed:
1. Review Committee Handbook.
Completed and submitted as of April 30, 2015.
2. Solicit and evaluate applications; select and announce a winner.
Completed as of May 6, 2015.
3. Incorporate Jing Liao Award Committee mandate in the CALA 2020 Strategic Plan.
Proposed incorporating Jing Liao Award Committee to the CALA 2010 Strategic Plan Committee.
4. Promote the award.
Requested to have the announcement of the recipient to be included in the Spring Newsletter and received confirmation.
5. Collaborate with other committees/taskforces.
Contacted CALSYS task force and contributed with a committee member’s bibliographic data for trial. Currently waiting for Author Instruction information.
6. Follow up with Executive Committee and CALA Treasurer on various issues.
Completed the committee’s part of the work Re: fund investment. EC is in a process of selecting a mutual fund for investment.
Achieved major milestones: proposal, MOA, Chinese translation. One vendor (Beijing Zhenben Technology Co. Ltd.) has signed the MOA as of May 29.

Goals and Objectives to Be Completed:
1. Promote the award.
The Committee planned to contact the Membership Committee about adding Jing Liao Award information in its public messages as an additional
member benefit. This plan may be revisited by the next committee in light of the establishing of the Collaboration Initiatives Among and Beyond CALA Task Force.

2. Collaborate with other committees/taskforces.
The Committee has contacted the CALA Repository Task Force about adding the winning publications to the CALA Repository System. We are currently waiting for author instruction information.

3. Initiate Jing Liao Supplemental Fund.
Next step will be getting the other three vendors to sign the MOA and overseeing donations to be put into the account.

**Budget Requirements or Reimbursement Requests (If any):**
No budget requirements or reimbursement requests at this time.

**Questions/Comments/Suggestions for the Board (If any):**
1. Create a standard certificate template for all CALA awards (suggested).
2. Update the current Strategic Plan to allow award committees to incorporate their mandates into appropriate action areas.

**Summary:** In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee work:
This past year was a very productive and successful one for the Committee, not only did we achieve our main goal of evaluating and selecting a winner for the award, but we also completed various projects and tasks, including initiating Jing Liao Supplemental Fund, proposing name change of the award, and collaborating with other committees. Our major concern is the transitioning of the remaining work to the next committee. We suggest that EC review this issue for smooth transition.

**Attachment1:**

**Attachment2:**